



ROOSEVELT RIDGE BOARD OF DIRECTORS

September 2, 2019

RE: Call for Officers and Committee Members

TO: ALL ROOSEVELT RIDGE HOA MEMBERS

This communication is to provide notice that the Roosevelt Ridge HOA is actively seeking Officers and Committee members. We invite you to respond to the RRBOD via email (rooseveltridgebod@gmail.com) with what positions you would like to volunteer for and any qualifications or relevant information that will help with the BOD decision making. The BOD cannot run this community without support from its members, you are an integral part of this community's successes or failures. Please respond at your earliest convenience so the RRBOD may fill these positions in a timely manner.

Regards,
Roosevelt Ridge BOD

Secretary

The Secretary shall be the custodian of the records and the seal of the Association and shall affix the seal to all documents requiring the same; shall see that all notices are duly given in accordance with the provisions of these Bylaws and as required by law and that the books, reports and other documents and records of the Association are properly kept and filed; shall take or cause to be taken and shall keep minutes of the meetings of Members, of the Executive Board and of committees of the Executive Board; shall keep at the principal office of the Association a record of the names and addresses of the Members; and, in general, shall perform all duties incident to the office of Secretary and such other duties as may, from time to time, be assigned to him by the Executive Board or by the President. The Executive Board may appoint one or more Assistant Secretaries who may act in place of the Secretary in case of his death, absence or inability to act.

Treasurer

The Treasurer shall have charge and custody of, and be responsible for, all funds and securities of the Association; shall deposit all such funds in the name of the Association in such depositories as shall be designated by the Executive Board; shall keep correct and complete financial records and books of account and records of financial transactions and condition of the Association and shall submit such reports thereof as the Executive Board may, from time to time, require; shall arrange for the annual report required under Section 9.4 of these Bylaws; and, in general, shall perform all the duties incident to the office of Treasurer and such other duties as may from time to time be assigned to him by the Executive Board or by the President. The Executive Board may appoint one or more Assistant Treasurers who may act in place of the Treasurer in case of his death, absence or inability to act.



Roosevelt Ridge Design Review Committee

Jeff Keicher will remain on the DRC and act as the committee Lead along with Bart Szucs as a licensed engineer and David Sechler as the licensed Architect. The BODs are looking for additional members to help organize and execute its executive functions and act as alternates when professional assistance is not required.

Roosevelt Ridge Infrastructure Committee

The RRHOA would like to stand up the RRIC once again. This committee will evaluate the maintenance and improvements needs for the community. This will include the front gate, security system, internet and phone services, road improvements, plowing, statements of work, work orders, and other activities. Ideal candidates should have a working knowledge of heavy equipment, road work, minor construction, mechanical skills, computer skills and a willingness to learn or troubleshoot systems. All are welcome to apply.

Roosevelt Ridge Neighborhood Committee

The RRHOA would like to stand up a committee committed to increase awareness on private property rights, help post signs, hang cameras and report on trespassing and or other issues. The RRSC is not responsible for the physical security of RR and its not the intent of the association to provide security. This will replace the RR Security Committee.

Roosevelt Ridge Fire Protection Committee

The RRPFC will conduct research, assess common areas and make recommendations on various fire protection measures. They will work with other committee or BOD members to help scope projects involving fire protection to include cisterns, sprinklers and fire shelter projects.