

# Law Firm of Jessica H. Miller, LLC

595 Canyon Boulevard  
Boulder, CO 80302  
(303) 443-0568

January 31, 2019

Roosevelt Ridge HOA  
33 Anchorage Lane  
Duxbury MA 02332

Invoice # 2635

## Professional Services

	<u>Hours</u>	<u>Amount</u>
10/2/2018 ATTY Draft email to Client; receive and review email from Client.	0.20	56.00
12/28/2018 ATTY Telephone call to Client and Mr. Schorer.	0.30	84.00
1/2/2019 ATTY Receive and review emails from Client; draft emails to Client; telephone call to Client; review title commitment from Mountain Title and identify documents; review Declaration.	1.00	280.00
1/7/2019 ATTY Telephone call to Client; receive and review emails from Client.	0.25	70.00
1/9/2019 ATTY Draft Supplemental Declaration; telephone calls to Client; review and revise draft; draft emails to Client.	1.50	420.00
1/20/2019 ATTY Telephone call to Client; draft emails to Client; draft email to Mr. Schorer; receive and review email from Mr. Schorer.	0.50	140.00
1/11/2019 ATTY Telephone call to Client.	0.20	56.00
1/14/2019 PAR Preparation and send Supplemental Declaration for filing with Gilpin County.	0.25	30.00
1/22/2019 ATTY Telephone call to Client; draft email to Ms. Kerrigan; research re: annexation; review documents.	1.50	420.00
1/23/2019 ASST Draft email to Ms. Kerrigan; receive and review email from Ms. Kerrigan.	0.20	15.00
1/28/2019 ATTY Draft email to Ms. Kerrigan re: Parcel A annexation.	0.20	56.00
ATTY Telephone call to Mr. Hegarty re: lot 25; draft email to Client.	0.20	56.00
1/30/2019 ATTY Receive and review email from Client; draft email to Client.	0.30	84.00
For professional services rendered	6.60	\$1,767.00

Additional Charges :

	<u>Amount</u>
1/14/2019 Recording Fee	33.00
Total additional charges	<u>\$33.00</u>
Total amount of this bill	<u>\$1,800.00</u>
1/31/2019 Payment from account	<u>(\$1,000.00)</u>
Total payments and adjustments	<u>(\$1,000.00)</u>
Please replenish Client funds with	\$1,000.00
<b>Balance due</b>	<u><b>\$1,800.00</b></u>
Client funds transactions	
Previous balance of Client Trust Account	\$748.00
10/22/2018 Deposit to account	\$252.00
1/31/2019 Payment from account	<u>(\$1,000.00)</u>
New balance of Client Trust Account	<u>\$0.00</u>