



ROOSEVELT RIDGE HOA MEETING MINUTES

Date:	November 29 th , 2018
Meeting Type:	Conference Call
Board Member Attendees:	Ted Bertele Jeff Keicher Mike Wallace
Board Members Absent:	None
Other Participants:	None

Call to Order

Ted called the meeting at 8:00 pm and conducted roll call

Minutes

Previous minutes (October 2018) were reviewed, corrected and approved.

Agenda and Meeting Notes

General Business

- HOA board members to exclusively use G-Suite.
- HOA Annual meeting scheduled for 12/18 @ 7:30 PM, notice to go out ASAP
- Board voted unanimously to ratify the Governance document and release.
- Recommend quarterly board meetings and will give notice to residents, discussed how to manage it. We will need a conference call number, Ted may be able to use Zoom to host.

Financials

- Final review of the budget, Board ratified it
- Notice to owners to pay outstanding fees
- Owners paying via credit card cost the HOA in excess of \$500 in fees. Reviewing options at the proposed rate of \$125/month. Quarterly (\$375) or annual assessments (\$1,500) with a surcharge for using credit cards. HOA paying \$500/year in CC fees. Will continue discussions with Karen to best implement this.

Infrastructure Projects

- Plowing is being executed, Ted had a quick discussion about the effort with BD.
- LCIsigns.com – provided the signs for RR, located in Pine Colorado. Going to reach out and discuss with vendor about costs. Board will require signage for all properties built or under construction.

Design Review Committee

- We asked for members to be invoiced for submittal fees
- Gordon Lurie made an official preliminary submittal, need to invoice.
- Architect will be charging \$300-\$400 per review, need to ensure we are not losing money on DRC process
- Lee Mayberry just sent in an improvements notice, under review
- Jeff is responsible for handling the process and ensuring we invoice



Currently building (continuous update):

- Twining- Temporary Certificate of Occupancy, still building will build main house soon.
- Lurie – submitted building plans
- Bertele – driveway and clearing operations
- Lone Pine / Parcel D – driveway and clearing operations in preparation for sale
- Mayberry – driveway and tree clearing
- Bramante – Finishing their build, timeframe unknown

Security Committee

- No Actions

Legal

- Covenant edits – ratify budget and spend the money early 2019
- Responsible governance document – send out
- JK actions – send an official HOA notice and invoice

Action Items

- Ted – G-Suite implementation (storage of documents and contact list)
- Ted - working document requests and communicating fees to realtors and title companies in preparation of property sales
- Ted - Send notice for annual meeting and figure out hosting and call options (Zoom)
- Ted - Work with Charles Nolan about updating RR website. Charles expresses interest in providing that service for the community.
- Ted - Send Governance document with Annual Meeting notice
- Mike - working channels to get notice to JK
- Mike - sending budget after Ted verifies addresses
- Mike - Review snow plowing recovery costs
- Mike - Karen to invoice JK for BD work on Sagamore Tr
- Mike - Working insurance
- Jeff – in charge of the entire DRC process
- Jeff – going to reach out to LCI signs
- Jeff – will engage Bart Suggs (engineer) as required
- Approve and release to the community the Governance document

Meeting adjourned @8:30 pm