

Law Firm of Jessica H. Miller, LLC

595 Canyon Boulevard
Boulder, CO 80302
(303) 443-0568

November 30, 2017

Roosevelt Ridge HOA
33 Anchorage Lane
Duxbury MA 02332

Invoice # 2457

Professional Services

	<u>Hours</u>	<u>Amount</u>
11/2/2017 ATTY Draft email to Client; receive and review emails from Client.	0.20	56.00
11/6/2017 ATTY Draft emails to Client; receive and review emails from Client.	0.20	56.00
11/29/2017 ATTY Draft HOA Governance Policies.	2.00	560.00
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For professional services rendered	2.40	\$672.00
11/30/2017 Payment from account		(\$672.00)
Total payments and adjustments		(\$672.00)
Please replenish Client funds with		\$672.00
		<hr/>
Balance due		\$672.00
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Client funds transactions		
Previous balance of Client Trust Account		\$706.00
11/22/2017 Deposit to account		\$294.00
11/30/2017 Payment from account		(\$672.00)
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New balance of Client Trust Account		\$328.00
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