

Ted Limited

1361 Carnation Circle Longmont, CO 80503



Date

October 3, 2017

To

Roosevelt Ridge
C/O Karen Burback
12434 W 85th Ave
Arvada CO 80005
303-929-2229

Ship To

Same as recipient

Summary of services for Quarter 3, 2017

- HOA Meeting preparation (TBD October)
- Gate repair quote, work order generation & scheduling
- Excavation survey video
- Plowing proposal
- Paving estimates
- Road maintenance survey and other onsite inspections
- **Total due \$2,716**

Q3 2017 (July 1st - Sep 30th)					
Item	Number	Rate	Totals	Date	Task
Hrs	3	\$ 50.00	\$ 150.00	7/18/2017	Project Management, Road work issues, contractors
	2	\$ 50.00	\$ 100.00	8/7/2017	Slide work, aerial videography quotes
	1.5	\$ 50.00	\$ 75.00	8/22/2017	Slide work, proposal reviews
	2	\$ 50.00	\$ 100.00	8/24/2017	HOA Call w/ Scott
	1.5	\$ 50.00	\$ 75.00	8/29/2017	Martin Marrietta Proposal. Black Diamond Snow Plowing prep
	3	\$ 50.00	\$ 150.00	8/30/2017	Work order generation, project management
	2.5	\$ 50.00	\$ 125.00	9/1/2017	Email followup with MM, Craig Anderson, SSS Camera discussion
	3	\$ 50.00	\$ 150.00	9/5/2017	Email to SS, Jessica discussion, work orders issued
	2	\$ 50.00	\$ 100.00	9/6/2017	Updated RR Work List, Plowing Proposal, Concrete Proposal,
			\$ 170.96	9/6/2017	Purchase security cameras, Amazon Order #112-7884602-5949804
	2.5	\$ 50.00	\$ 125.00	9/7/2017	Plow proposal, work list items
Mileage	76	0.5	\$ 38.00	9/14/2017	Travel
Hrs	2	\$ 50.00	\$ 100.00	9/14/2017	Travel
	5.5	\$ 50.00	\$ 275.00	9/14/2017	Site survey, RRR, Sagamor, Pinchot Lane, meet Keller House owner, report
	2	\$ 50.00	\$ 100.00	9/15/2017	Email report, updated graphics, gate plan
Mileage	76	0.5	\$ 38.00	9/21/2017	Travel
Hrs	2	\$ 50.00	\$ 100.00	9/21/2017	Travel
	3.5	\$ 50.00	\$ 175.00	9/21/2017	Gate repair, concrete work, bypass road, Quentin Survey, San Juan Survey
			\$ 44.04	9/21/2017	Home depot marking materials and construction supplies
	2.5	\$ 50.00	\$ 125.00	9/24/2017	CO Premier / BDE coordination email, Video presentation on gate survey and bypass
	3.5	\$ 50.00	\$ 175.00	9/26/2017	HOA Lawyer Meeting and Prep
	1	\$ 50.00	\$ 50.00	9/26/2017	CP Premier coordination
	3.5	\$ 50.00	\$ 175.00	9/29/2017	Book keeping, emails, administrative
Total			\$ 2,716.00		Q3 Balance

Instructions

Please make checks payable to Ted Limited

Thank you for your business!

Tel: (303) 618-8200

Email: tberte@msn.com