

Law Firm of Jessica H. Miller, LLC

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October 31, 2017

Roosevelt Ridge HOA
33 Anchorage Lane
Duxbury MA 02332

Invoice # 2440

Professional Services

	<u>Hours</u>	<u>Amount</u>
10/23/2017 ATTY Draft email to Client re: tabulating votes for directors; review statute on this issue; draft email to Client re: suspending voting rights for delinquency; draft email to Client re: guidelines for Ted Bertele.	0.90	252.00
10/26/2017 ATTY Draft emails to Client; receive and review emails from Mr. Bertele.	0.15	42.00
For professional services rendered	<u>1.05</u>	<u>\$294.00</u>
10/31/2017 Payment from account		(\$294.00)
Total payments and adjustments		<u>(\$294.00)</u>
Please replenish Client funds with		\$294.00
Balance due		<u>\$294.00</u>
Client funds transactions		
Previous balance of Client Trust Account		\$397.00
10/24/2017 Deposit to account		\$603.00
10/31/2017 Payment from account		<u>(\$294.00)</u>
New balance of Client Trust Account		<u>\$706.00</u>