

Ted Limited

1361 Carnation Circle Longmont, CO 80503



Date	To	Ship To
July 18, 2017	Roosevelt Ridge C/O Karen Burback 12434 W 85 th Ave Arvada CO 80005 303-929-2229	Same as recipient

Summary of services for Quarter 2, 2017

- HOA Meeting preparation (April)
- HOA Meeting preparation (TBD July)
- Requests for quote on gate repairs, road work, security cameras
- Road maintenance survey and other onsite inspections
- **Total due \$493.73**

Q2 2017 (Apr 1 - June 30th)				
			\$ (89.27)	Amount Carried Forward from Q1
	3	\$ 30.00	\$ 90.00	4/1/2017 PM / HOA meeting prep and presentation draft
	1	\$ 30.00	\$ 30.00	4/6/2017 PM / HOA meeting prep
	2	\$ 30.00	\$ 60.00	4/11/2017 Project Management, Entry Way Quoting
		expense	\$ 200.00	4/11/2017 Paid \$200 service fee to premier.
	1	\$ 30.00	\$ 30.00	4/29/2017 Action Item list email
	2	\$ 30.00	\$ 60.00	5/4/2017 Status update, premier quote
	1.5	\$ 30.00	\$ 45.00	5/15/2017 DGO quote, calls to Black Diamond, emails and status
			\$ (600.00)	Credit, payment from RR
	3	30	\$ 90.00	5/31/2017 Black Diamond Walkthrough
	1.5	30	\$ 45.00	5/31/2017 PM notes, pictures on google, and recap w/ Black Diamond
	1.5	30	\$ 45.00	5/31/2017 Travel
Mileage	76	0.5	\$ 38.00	5/31/2017 Travel
	2.5	30	\$ 75.00	6/2/2017 Summary write-up and report
	3	30	\$ 90.00	6/6/2017 Work orders, RFQ SSS (camera upgrades), email updates, summary discussions
	2.5	30	\$ 75.00	6/13/2017 Issued work orders, review documents, contacted vendors
	1.5	30	\$ 45.00	6/14/2017 SSS quoting, calls, scope discussion
	4	30	\$ 120.00	6/20/2017 Scheduling, BD call, HOA presentation
	1.5	30	\$ 45.00	6/30/2017 Scheduling Black Diamond, responding to information requests
Total			\$ 493.73	
Payments			\$ -	Awaiting Payment, Invoice 20170718

Instructions

Please make checks payable to Ted Limited

Thank you for your business!